



**DECISIONS**

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Monday, 9 October 2006</b>

<b>Date of Publication:</b>	<b>24 October 2006</b>
<b>Call-In Expiry:</b>	<b>30 October 2006</b>

This document lists the decisions that have been taken by the Cabinet held on Monday, 9 October 2006, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact:

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**Call –in procedure**

If you wish to call-in any of the decisions taken at this meeting you should complete the call-in form and return it to the proper officer before the expiry of five working days following the publication date. You should include reference to the Item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

<b>Agenda item:</b>
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**5. TENDER ACCEPTANCE - PVCU WINDOWS AND DOOR REPLACEMENT CONTRACT**

**Decision:**

That, being the lowest tender received, Anglian Windows Limited be awarded the PVCu Windows and Door Replacement Contract for 2006/07 in the sum of £117,970.42.

**6. REPROGRAPHICS SECTION - PURCHASE OF REPLACEMENT PLATEMAKER**

**Decision:**

That, in order to purchase a replacement platemaker for use within the Reprographics Section, a capital growth bid be made in the sum of

£35,000 for 2007/08.

**7. CIVIC OFFICES - PLANNED PREVENTATIVE ROLLING MAINTENANCE & IMPROVEMENT PROGRAMME**

**Decision:**

- (1) That progress on year three (2006/07) of the rolling programme of works for the on-going maintenance of the Civic Offices be noted;
- (2) That the revised anticipated expenditure profile for the next four years (2007/08 to 2010/11) be noted;
- (3) That capital growth bids in the total sum of £143,000 for the years 2007/08 to 2010/11 be made as follows:
  - (a) 2007/08 - £56,000;
  - (b) 2008/09 - £54,500;
  - (c) 2009/10 - £24,000; and
  - (d) 2010/11 - £8,000;
- (4) That a revenue DDF growth bid in the sum of £22,500 for 2007/08 be made; and
- (5) That, due to the delay in works, a revenue DDF carry forward in the sum of £13,000 from the previously approved programme be noted.

**8. MEMBER REMUNERATION SCHEME - 2007/08**

**Decision:**

That the Member Remuneration Scheme for 2007/08 be unchanged at:

- (a) Basic Allowance implementation of 90% (£2,835 per member per annum); and
- (b) Special Responsibility Allowance implementation of 50%.

**9. ELECTIONS - MAY 2006 AND 2007 AND ELECTORAL REGISTRATION**

**Decision:**

- (1) That the reasons for the budget overspend for elections in May 2006 be noted;
- (2) That action to budget for elections on a different basis be agreed, and a revenue CSB supplementary estimate in the sum of £12,000 for 2006/07 be recommended to the Council for approval;

(3) That, in order to act as a contingency in respect of any District Council by-election which may be necessary in 2006/07, a revenue CSB growth bid in the sum of £2,500 for 2007/08 be made;

(4) That in respect of the estimated cost of elections in 2007/08 and as a result of a worst case re-assessment of likely electoral costs following the overspending in May 2006, a further revenue CSB growth bid in the sum of £26,000 for 2007/08 be made; and

(5) That, in respect of the increased costs for preparation of the electoral register, a request for a revenue CSB supplementary estimate in the sum of £6,000 for 2006/07 be noted and reviewed when the total cost is known.

#### **10. LEADER'S PORTFOLIO - RESPONSIBILITY FOR LAND AND DEVELOPMENT TRANSACTIONS**

##### **Decision:**

(1) That the responsibilities contained within the Leader's Portfolio concerning "*...major property/development proposals affecting the Council's property portfolio (where necessary in consultation with the Housing Portfolio Holder) but excluding ongoing estate management...*" be clarified such that "*...major property/development proposals...*" be those of a value of £1million or more (excluding any contract relating to HRA schemes of whatever amount) which does not involve the purchase or disposal of land;

(2) That, in respect of proposals valued below £1million which affect the Council's property portfolio, the definition be extended to require the relevant Portfolio Holder to consult with the Leader of the Council as to whether the Leader wishes to be involved or take responsibility for dealing with the matter;

(3) That, in respect of development or similar proposals which do not affect the Council's property portfolio directly but may have significant financial implications for the Council, the same definitions as set out in resolutions (1) and (2) above be applied; and

(4) That these changes to Portfolio definitions be recommended to the Council for approval and be included in the Council's Constitution.

#### **11. BOBINGWORTH TIP REMEDIATION PROJECT**

##### **Decision:**

(1) That the present status of the Bobbingworth Tip project, and the need to commence work urgently, be noted;

(2) That the completion of the Section 278 agreement with Essex County Council be authorised;

- (3) That such an agreement could incur a future maximum financial cost to the Council in the sum of £65,000 be noted;
- (4) That, if required, such a sum be charged to the Council's General Capital Contingency budget within the Capital Programme;
- (5) That, in order to allow for cost escalation due to the delay in implementing the scheme, £82,000 of the General Capital Contingency budget be allocated to the project contingency budget; and
- (6) That byelaws be made to control the use of the site following remediation.

## **12. CAPITAL STRATEGY 2006 - 2011**

### **Decision:**

- (1) That the draft Capital Strategy 2006-2011 be agreed, subject to the following amendments:
  - (a) That the additional provision in the sum of £35,000 for 2007/08 for a replacement platemaker for the Reprographics section be removed;
  - (b) That the additional provision in the sum of £143,000 for 2007/08 to 2010/11 for works to be carried out at the Civic Offices be removed;
  - (c) That in respect of the Loughton High Road Town Centre Enhancement Scheme:
    - (i) the future funding of phases III and IV be reviewed when additional capital funding is identified, particularly from the disposal of landholdings; and
    - (ii) the Design Guide be reviewed in order to ensure no further loss of trees from the area; and
  - (d) That the Customer Services Transformation Programme be deferred until further capital funding is available;
- (2) That the ranking of the Council's Key Capital Priorities be confirmed;
- (3) That, although originally approved by the Cabinet in April 2006, the exclusion of the additional £500,000 contribution to Affordable Housing be confirmed; and
- (4) That the draft Capital Strategy 2006-2011 be recommended to the Council for approval.

## **13. BROADWAY TOWN CENTRE ENHANCEMENT SCHEME - TRAFFIC REGULATION ORDERS**

**Decision:**

(1) That the following traffic management arrangements for the Broadway Town Centre Enhancement be agreed, and the relevant Traffic Regulation Orders be prepared for submission:

(a) The Broadway becoming one-way along its length in a north easterly direction;

(b) Vere Road becoming one-way along its length in a north easterly direction; and

(c) Burton Road becoming one-way along its length in a south westerly direction;

(2) That the following parking management regime for The Broadway Town Centre Enhancement be agreed and the associated Traffic Regulation Orders be prepared for submission:

(a) On-street pay-and-display echelon parking in The Broadway be restricted to two hours with no return within three hours between the hours of 9.30am and 5.30pm Monday to Saturday inclusive;

(b) Off-street pay-and-display parking in the Burton Road car park be designated a combined (short and long-stay) car park between the hours of 9.30am and 5.30pm Monday to Saturday inclusive;

(c) Off-Street permit parking in the smaller Burton Road and Vere Road car parks be restricted to resident (and visitors) and business users only, between the hours of 9.30am and 5.30pm; and

(d) The Service Road adjacent to the Burton Road car park be for business permit users only, plus loading and unloading, between the hours of 9.30am and 5.30pm Monday to Saturday inclusive;

(3) That the following tariff structure for the on and off-street parking regimes be agreed:

(a) Residents and visitor parking permits and business permits be the same as in operation throughout the whole District, with the exception of a reduced price for the first business permit;

(b) the maximum number of permits per resident be limited to three; and

(c) the associated Traffic Regulation Orders be prepared for submission;

(4) That the management of The Broadway car parking arrangements by Environmental Services on behalf of Housing Services (the Housing Revenue Account) be agreed and a further report on the associated financial arrangements be submitted; and

(5) That the displacement of parked cars from The Broadway to

local roads in the vicinity be reviewed in due course.

**14. CHANGE OF DESIGNATION - DARBY DRIVE CAR PARK, WALTHAM ABBEY**

**Decision:**

- (1) That the designation of Darby Drive car park at Waltham Abbey be changed from short-stay to combined long/short-stay; and
- (2) That the Traffic Regulation Order be amended accordingly.

**15. RODING YOUTH CENTRE - 50 LOUGHTON WAY, BUCKHURST HILL**

**Decision:**

That Essex County Council Property Services be advised that:

- (a) the Council supports Buckhurst Hill Parish Council's application to purchase the premises for use as a community hall; and
- (b) the Council has no operational requirement for these premises and declines the opportunity to purchase in the event of Buckhurst Hill Parish Council failing to complete the transaction.

**16. EXCLUSION OF PUBLIC AND PRESS**

**Decision:**

That the press and public be excluded from the meeting for consideration of the following item:

- (a) Waste Management Contract – Financial Position and Procurement.

**17. WASTE MANAGEMENT CONTRACT - FINANCIAL POSITION & PROCUREMENT**

**Decision:**

- (1) That the financial position regarding the Waste Management Contract and the use of supplementary estimates previously approved be noted;
- (2) That the unspent DDF monies carried forward to 2006/07, plus any surplus on the Trade Waste account, is vired and added to the £300,000 previously approved by the Council on 24 April 2006 in order to support the change in service provider be recommended to the Council for approval;
- (3) That membership of the Essex Procurement Hub be agreed;

(4) That part of the additional funding agreed in resolution (2) be used to fund the subscription payments for the Essex Procurement Hub; and

(5) That, in order to enable the Council to join the Essex Procurement Hub, the relevant Contract Standing Orders be set aside.

